

Role Title	Clinical Fellow - Clean Air Fund Partnership
Vacancy notes	<ul style="list-style-type: none"> - Interviews to be held - 20 October 2023 - Deadline for applications is 09:00 on the closing date - All contracts offered on a 6-month probation - 2 positions available - x1 0.5 WTE fixed term contract to 31 July 2025 (other working patterns will also be considered) Preferred start date: ASAP - x1 1.0 WTE 12-month fixed term contract (less than full time applications will also be considered) Preferred start date: March 2024 (September 2024 will also be considered but all contracts must end by 31 August 2025) - Primarily remote with occasional in-person meetings and travel. The post-holders can be based anywhere in the UK predominantly working remotely with occasional travel to the London office and across the UK as required for team activities and key meetings. - Please contact the hiring manager if you have any questions on alison.firth@rcpch.ac.uk - Paediatricians in training are advised to inform their Head of School and/or Training Programme Directors as soon as possible if they intend on going out of programme. When applying, please indicate when you would be available to commence in post and preferred number of working hours per week. WTE at RCPCH is 35 hours/week Monday to Friday with one hour for lunch.
Manager Job title	Head of Strategic Projects Membership, Policy and External Affairs Division
Band	D

Overall Job purpose

The Strategic Projects Team, part of the Membership, Policy and External Affairs Division, works to develop and deliver complex cross-functional projects of strategic importance to the College. Currently this includes Climate Change Action and work on Equality, Diversity and Inclusion, which are both identified priorities in the College strategy (2021-2024).

Our focus on climate change over the past three years has delivered significant impact and enabled us to become established as a leading voice in the health and climate space. Our work is by no means done; and climate change remains the greatest global health threat

facing the world in the 21st century. We are therefore delighted to have secured a significant grant from the Clean Air Fund, enabling us to continue this work for the next two years.

The advertised posts are exciting new roles in the team. Their primary focus will be to deliver dedicated projects as part of the new partnership between RCPCH and the Clean Air Fund.

The Clean Air Fund is a global philanthropic organisation working with governments, funders, business and campaigners to create a future where everyone breathes clean air. Our vision for this exciting new partnership is for child health (and children and young people's voices) to be a central driver for mitigation and adaptation actions to tackle climate change and air pollution, and for child health professionals in the UK and internationally to be equipped with the tools and skills they need to champion policy change for cleaner air.

This will be realised through the following three overarching project objectives:

- To effectively use child health professionals' collective voice and expertise to influence the national and international climate change agenda, focusing on health impacts of air pollution faced by children and young people now and in future
- To develop and promote training and best practice for RCPCH members on air pollution, climate change and sustainable healthcare, including communication about the health harms with patients, families and communities
- To advance and support the narrative that all children have a right to breathe clean air and amplify children and young people's own voices on this topic, particularly those in most affected communities.

Passionate about tackling climate change and air pollution, you will have completed at least three years of paediatrics training and obtained your MRCPCH. With the ability to work collaboratively with healthcare leaders and lead on complex projects, you will drive forward our work to advocate for climate change as a child health issue and support paediatricians in the UK and internationally with navigating the impacts of this significant global health threat.

This is a great opportunity to enhance your leadership and project skills and be part of a dynamic and exciting partnership that is aiming to tangibly improve health outcomes for children and young people in relation to the impacts of climate change and air pollution.

Dimensions

Role Location	Primarily remote with occasional in-person meetings and travel. The post-holders can be based anywhere in the UK predominantly working remotely with occasional travel to the London office and across the UK as required for team activities and key meetings.
Budgetary control	N/A

Number of direct reports	N/A
Job titles of direct reports	N/A
Please attach structure chart if available	<pre> graph TD ED[Executive Director of Membership, Policy and External Affairs] --> HSP[Head of Strategic Projects] ED -.-> OCC[Officer for Climate Change] HSP --> PM[Project Manager (ED)] HSP --> STA[Strategic Projects Team Administrator (0.5 FTE)] HSP --> PC[Project Coordinator (Climate Change)] OCC -.-> PC OCC -.-> CF1[Clinical Fellow (Clean Air Fund Partnership)] OCC -.-> CF2[Clinical Fellow (Clean Air Fund Partnership)] </pre>

Key Tasks & Responsibilities

1. Develop an air pollution toolkit for health professionals to improve understanding of air pollution in relation to child health and provide top tips for advocacy, broad enough that it can be used by paediatric health professionals in the UK and internationally.
2. Develop training resources to equip child health professionals to have conversations with patients and families to raise awareness about air pollution.
3. Identify and collaborate with RCPCH members working on air quality projects in a clinical setting around the UK, including dedicated clean air clinics, to audit their impact and capture best practice, successes and lessons learned, with a view to scalability of the models of care used at these sites across the UK and internationally.
4. Research and develop a new RCPCH report and policy position statement on air quality (indoor and outdoor) that can be used to support campaigning both in the UK and internationally.
5. Establish and manage a detailed project plan to operationalise the agreed project objectives and deliverables
6. Lead the committees and working groups associated with this work and support them to deliver appropriate engagement into the project, including chairing meetings and preparing meeting papers and other relevant documentation

7. Stay up to date on issues concerning climate change, air pollution and child health, as raised by members and key stakeholders.
8. Work closely with the RCPCH Head of Strategic Projects and Senior College Officers to attend relevant internal and external meetings concerning project activities and related outputs.
9. Support the RCPCH Officer for Climate Change in their role, including providing briefings for relevant meetings and events and ensuring they are kept up to date with project progress, and in monitoring risks and issues.
10. Represent the College at relevant external meetings and events, acting as an advocate for the project at meetings and conferences.
11. Ensure good management and communication with the stakeholders for the project, both at government, funder and College level.
12. Identify and support opportunities to promote the projects' work including on social media platforms, podcasts/webinars and publications in medical academia.

NB: this workload will be split between the two postholders, and you may not have responsibility for all activities in this list; workload split will be based on interest, skills and experience discussed in your application and at interview.

General

Paediatricians in training are advised to inform their Head of School and/or Training Programme Directors as soon as possible if they intend on going out of programme.

In addition to the specific duties and responsibilities outlined in this job description, all RCPCH employees should be aware of their specific responsibilities towards the following:

- Adhere to all health and safety and fire regulations and to co-operate with the College in maintaining good standards of health and safety.
- Uphold ethical and professional standards and not behave in a manner that is likely to bring the College into disrepute.

- To actively champion diversity and inclusion across the College ensuring best practice at all times and challenging appropriately where standards or behaviour fall short
- The role holder must be committed to confidentiality and the handling of College information in a secure way. The role holder will also be required to comply with the College's Information Security Policy and Acceptable Use Policy.
- Demonstrate a commitment to ongoing registration requirements or any national professional or occupational standards associated with the role.
- Demonstrate a commitment to ongoing learning and development and to participate in any training relevant to the role.
- The role holder must be committed to following the College's safer working practices guidelines when working with children, young people and vulnerable adults. Safeguarding is everybody's responsibility, with the role holder required to comply with the College's Safeguarding policy.

The College is committed to encouraging young people to work with the College either through the apprenticeship programme and as such the post holder will be expected to support and respect volunteers, and may be asked to work alongside or supervise a young person as part of their role whilst working at the College.

This job description is not exhaustive. It merely acts as a guide and may be amended to meet the changing requirements of the College at any time after discussion with the post holder. RCPCH operates a no-smoking policy.

The post holder should either be a non-smoker or be prepared to not smoke in any of the College's premises, grounds or vehicles when on College business outside the office.

The RCPCH wants to represent all the communities we serve. Appointment will be made solely on merit. However, the College is particularly keen to receive applications from black, Asian and minority ethnic candidates, and/or candidates with a disability who are currently under-represented at this level of the organisation.

Terms and Conditions of Employment

Salary within a range of £44,100 to £56,228 depending on skills, knowledge and experience. Staff may also apply for pay progression each year.

Contracts are offered on an initial 6-month probationary period.

Annual Leave Allowance: 27 days per year (pro rata for part-time and contracted staff) plus Bank Holidays and College closure between Christmas and New Year.

Employment Benefits:

- Contributory Pension Scheme with an employer's contribution of up to 10%
- Core hours 10-4 (weekdays only) with additional hours in discussion with manager. Other flexible working options will be considered, including around clinical commitments
- Employee Assistance Programme
- Eye care vouchers
- Employee Discount Scheme
- Comprehensive Learning & Development provision

The College is expanding and developing the involvement of children in its work. For some roles this may in future mean direct contact with young people. The College therefore may in the future require a Disclosure Barring Service check to be undertaken.

PERSON SPECIFICATION

Essential

- Medical degree with paediatrics experience at ST3 level or above.
- Completion of MRCPC.
- Broad understanding of the impact of climate change and air pollution on child health
- Demonstrable interest in child health advocacy and policy-making
- A proactive and inventive approach to running projects and engaging others.
- Proven experience of producing presentations, high quality written reports, documentation and information suitable for a range of audiences.
- Proven experience of delivering multiple objectives to high standards within short time frames and meeting multiple deadlines.
- Good stakeholder management skills, able to maintain effective working relationships and experience managing competing demands and conflicts.
- Demonstrable ability to understand and deal with information that is of a confidential and/or sensitive nature.

- Able to act to minimise errors and inaccuracies, maintaining high standards of accuracy and correctness in dealing with information and data. Adopting an orderly and precise approach to work paying careful attention to following standard procedures and ways of working.
- Excellent IT skills, with thorough working knowledge of Microsoft Office (particularly Outlook, Word, Excel, SharePoint, and PowerPoint)
- Excellent analytical and problem-solving skills demonstrating the ability to understand and discuss complex issues.
- Ability to work unsupervised, manage own workload and take responsibility for achieving results and meeting deadlines.

Desirable

- Experience in project management
- Experience of evaluating paediatric services, including conducting surveys and interviews in a clinical setting
- Experience of conducting desk-based research to contribute to policy development
- Experience of developing educational materials for use by child health professionals
- Evidence of previous involvement in advocacy or projects relating to the impact of climate change on child health

Candidates are reminded that the shortlisting process is based on the evidence provided on the application web form of the skills demonstrated above. Further information on the completion of the application form can be found on the [RCPCH website](#)